

## **Carter County Public Health Board Meeting Minutes – January 13, 2026**

### **Call to Order:**

The meeting was called to order at 3:00 p.m. on January 13.

### **Roll Call / Attendance:**

Members present:

- Rona Meyer
- Steve Deford
- Jessica Walker (Virtual)
- Deb Yost
- Kirstie Nelson
- Stephanie Harrington

### **Approval of Minutes:**

The previous meeting minutes were approved by Rona Meyer with a second by Jessica Walker. Motion carried. All in favor.

### **Public Comment:**

There was no public comment at this time.

### **Reports:**

#### **CPR Class Report – Deb Yost:**

Deb reported that she has been laid up and has not yet been able to schedule the CPR class. A tentative date in February is being considered, with planning to occur in January to prepare for a February class, coinciding with Heart Month.

Rona reported visiting with a community member regarding CPR and AED usage, which will be covered during the upcoming class. She also suggested placing AED information on the website for community members who are unable to attend the CPR course.

#### **Public Health Report – Stephanie Harrington and Kirstie Nelson:**

A quarterly update on Carter County Public Health activities was provided. Efforts during Quarter 2 focused on community health opportunities, including:

- Oral health clinics
- Respiratory vaccine events

Community health partners were acknowledged for their contributions, and appreciation was expressed for the BCBS MT CareVan program and the Smiles Across Montana investment.

Additional updates included:

- Attendance at the American Public Health Association annual conference in Washington, D.C.
- Follow-up work on the Community Health Improvement Plan (CHIP) process
- Continued discussion of the ACIP/CDC recommended immunization schedule, including several recent changes
- Recognition of the current respiratory illness season

Planning also continued for community health opportunities in 2026, including:

- Ongoing school-age dental clinics
- Adult dental clinics, including access for LTC residents
- Mobile mammography bus visits

There was also discussion about pursuing additional services in Ekalaka, including chiropractic, vision, and dermatology services.

### **Unfinished Business:**

#### **CHIP Process Discussion:**

The board discussed how they would like the CHIP process to proceed, including:

- Whether to hold multiple meetings or a single meeting
- Who will be responsible for writing the health plan
- How much time and financial resources should be dedicated to the process

CHIP discussion will continue after the stakeholders have more information obtained after the hospital needs assessment is done.

### **New Business**

#### **Election of Officers:**

It was unanimously decided to retain the current officers.

#### **Staffing Update:**

The board discussed the current newspaper advertisement for a part-time nurse

position in the Public Health office (8–10 hours per week), the nurse is meant to provide staffing when Kirstie is not in the office one day a week and for vacations. There are no applicants at this time.

**Next Meeting:**

The next meeting was scheduled for April 21 at 3:00 p.m.

**Adjournment:**

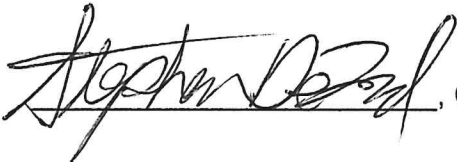
A motion to adjourn was made by Rona and seconded by Deb. The meeting was adjourned at 406pm.

Respectfully Submitted,

  
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Acting Secretary

Read and approved this 21 day of April, 2026

  
\_\_\_\_\_, Chair